

FLORIDA DEPARTMENT OF STATE

GUIDE TO GRANTS

HISTORICAL RESOURCES – CULTURAL AFFAIRS –
LIBRARY & INFORMATION SERVICES – ELECTIONS

UPDATED JULY 22, 2011



Kurt S. Browning
Secretary of State

This **Grants Guide** is provided for quick access regarding grants available through the Florida Department of State. Under the title of each grant you will find a description, eligibility criteria, award amount ranges, each grant's application deadline, and contact information for each program manger. A web link for each Division's grants page is also provided. If we can be of any further assistance, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt S. Browning".

Kurt S. Browning
Secretary of State

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To learn about more programs and services offered by the Department of State, please visit us at:

www.dos.state.fl.us/grants

UPDATED JULY 22, 2011

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DIVISION OF HISTORICAL RESOURCES



JuDee L. Dawkins
Deputy Secretary of State

R.A. Gray Building, 4th Floor
500 S. Bronough Street, Tallahassee, FL 32399-0250
850.245.6333
www.flheritage.com/grants

The Bureau of Historic Preservation administers two grant programs which assist in the identification, excavation, protection and rehabilitation of historic and archaeological sites; provide public information and museum exhibits on the history of Florida; and encourage preservation in smaller cities and rural areas.

Historic Preservation “Small-Matching” Grants

- Description:** Assist in identification, excavation, protection, and rehabilitation of historic and archaeological sites in Florida; provide public information; and encourage preservation in smaller cities.
- Eligibility:** Departments or agencies of the state, including universities, cities, counties and other units of local government, and not-for-profit organizations in good standing with Division of Corporations.
- Award:** Maximum matching grant of \$50,000; required match is 1:1 or one applicant dollar for every one state dollar requested. REDI counties or communities, as defined on page 11 of this document, may request a complete waiver of grant match requirements.
- Deadline:** November 15, 2011 for the period July 1, 2012 – June 30, 2013
- Contacts:** Sharyn Heiland, seheiland@dos.state.fl.us; Jennifer Patnode, jbpatnode@dos.state.fl.us

Special Category Grants

- Description:** To assist major archaeological excavations, large restoration projects at historic structures, and major museum exhibit projects involving the development and presentation of information on the history of Florida.
- Eligibility:** Departments or agencies of the state, including universities, cities, counties and other units of local government, and not-for-profit organizations in good standing with Division of Corporations. A minimum need of \$50,000 is required for consideration.
- Award:** Range from \$50,000 to \$350,000. Minimum match for each grant application shall be the greater of \$50,000 (cash and/or in-kind services or materials) or 50% of the grant request, unless the project located in a REDI county or community, as defined on page 10 of this document. Match for qualifying REDI applicants is 10% of the requested grant amount.
- Deadline:** August 31, 2012 for the grant period July 1, 2013 – June 30, 2015. No deadline in 2011.
- Contact:** Crista Hosmer, cmhosmer@dos.state.fl.us

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DIVISION OF CULTURAL AFFAIRS



Sandy Shaughnessy
Division Director

R.A. Gray Building, 3rd Floor
500 S. Bronough Street, Tallahassee, FL 32399-0250
850.245.6470
www.florida-arts.org

The Division of Cultural Affairs administers grant programs supporting arts and culture in Florida.

General Program Support Grants

- Description:** Funding to support the general program activities of an organization that is engaged in conducting, creating, producing, presenting, staging, or sponsoring multiple cultural exhibits, performances, educational programs, or events during the grant period. General Program Support funding is not intended to fund indirect or overhead expenses.
- Eligibility:** A public entity governed by a county or municipality; or a not-for-profit, tax-exempt Florida corporation in good standing with Division of Corporations. For the purposes of this program, the applicant must not be a political subdivision of the state. A single organization may submit only one (1) General Program Support OR one (1) Specific Cultural Project grant application for each grant period. This restriction includes local governments and universities and local governments that share a Federal Employer Identification Number (FEIN) or tax ID. Organizations that would formerly submit multiple applications from different departments must coordinate to decide on a single application for each annual cycle.
- Award:** Requests up to \$150,000 depending on the size and type of organization and other factors as outlined in the grant guidelines.
- Deadline:** June 1, 2012 for the period July 1, 2013 – June 30, 2014
- Contact:** Sarah Stage, sstage@dos.state.fl.us for all Museums (including Art, History, Science, and Youth & Children's); Theatre (Community and Professional); Presenter; and Visual Arts
Megan Burke, mcburke@dos.state.fl.us for Music and Media Arts, Local Arts Agencies, and State Support Organizations
Laura Blischke, lblischke@dos.state.fl.us for Literature, Folk Arts, Dance, Multidisciplinary, Arts in Education, Culture Builds Florida, and Underserved Cultural Community Development

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Specific Cultural Projects Grants

Description: Funding for cultural project, program, exhibition, or series taking place within the grant period. Activities must support the mission of the organization and further the state's cultural objectives as described in the Division of Cultural Affairs' Strategic Plan, Culture Builds Florida's Future. The four vision areas of the strategic plan are strengthening the economy, promoting wellness and learning, building leadership, advancing design and development. Grant proposals must incorporate at least one (1) of the four vision areas.

Eligibility: A public entity governed by a county or municipality; or a not-for-profit, tax-exempt Florida corporation in good standing with Division of Corporations. For the purposes of this program, the applicant must not be a political subdivision of the state. A single organization may submit only one (1) General Program Support OR one (1) Specific Cultural Project grant application for each grant period. This restriction includes local governments and universities and local governments that share a Federal Employer Identification Number (FEIN) or tax ID. Organizations that would formerly submit multiple applications from different departments must coordinate to decide on a single application for each annual cycle.

Award: Maximum request of \$25,000, depending on the type of project proposed

Deadline: June 1, 2012 for the period July 1, 2013 – June 30, 2014

Contact: Sarah Stage, sstage@dos.state.fl.us for all Museums (including Art, History, Science, and Youth & Children's); Theatre (Community and Professional); Presenter; and Visual Arts
Megan Burke, mcburke@dos.state.fl.us for Music and Media Arts
Laura Blischke, lblischke@dos.state.fl.us for Literature, Dance, Folk Arts, Multidisciplinary, Arts in Education, Culture Builds Florida, and Underserved Cultural Community Development.

Individual Artist Fellowships

Description: Designed to recognize practicing professional creative artists residing in Florida through monetary fellowships. Provides support for artists of exceptional talent and demonstrated ability to improve artistic skills and enhance careers. Awards are available for dance, folk arts, interdisciplinary, literature, media arts, music/composition, theatre, visual arts, and crafts (two- and three-dimensional).

Eligibility: Individuals practicing as professional artists, at least 18 years of age, and living in Florida.

Award: \$5,000 each, or \$5,000 split into two awards of \$2,500 each at the discretion of the panel.

Deadline: June 1, 2012 for the period (approx.) January 1, 2013 – June 30, 2013. Eligible disciplines: Choreography, Theatre, Literature, Music Composition, Interdisciplinary Arts. Disciplines rotate annually; please email for specifics.

Contact: Megan Burke, mcburke@dos.state.fl.us

Florida Cultural Endowment Grants

Description: Provides support to qualifying cultural sponsoring organizations.

Eligibility: Not-for-profit, tax-exempt Florida corporation in good standing with Division of Corporations.

Award: \$240,000 state dollars for \$360,000 local match dollars; \$600,000 total dollars invested and interest used for operations.

Deadline: TBD

Contact: Don Blancett, dblancett@dos.state.fl.us

Cultural Facilities Grants

- Description:** Funding for acquisition, construction, or renovation of cultural facilities; not appropriate for project planning.
- Eligibility:** A public entity governed by a county or municipality; or a not-for-profit, tax-exempt Florida corporation in good standing with Division of Corporations. For the purposes of this program, the applicant must not be a political subdivision of the state.
- Award:** Request up to \$500,000; grantee organization may not receive more than \$1.5 million in total state funding during five consecutive state fiscal years. Match at least 2:1, or two applicant dollars for every one state dollar requested. Reduced match to 1:1 may be requested by REDI Counties or communities and organizations with Total Support and Revenue of less than \$500,000.
- Deadline:** TBD. There will be no deadline for new applications during 2011, as the list of recommended projects not funded by the 2011 Legislature will be “rolled over” to be reconsidered by the 2012 Legislature.
- Contact:** Don Blancett, dblancett@dos.state.fl.us

State Touring Program (STP) – Artist Roster Application

- Description:** Applications from Florida-based touring artists are accepted every two years for placement on the State Touring Program roster. A panel reviews the applications and makes recommendations for inclusion. This roster is used as the menu in conjunction with the STP Presenter Fee Support application.
- Eligibility:** Professional Florida-based touring artists or organizations.
- Award:** Selected artists are listed in the State Touring Program Roster.
- Deadline:** June 15, 2013 for the period July 1, 2014 – June 30, 2016
- Contact:** Gaylen Phillips, gphillips@dos.state.fl.us

State Touring Program (STP) – Presenter Fee Support Grants

- Description:** Offers support to sponsoring organizations that select artists from the state-approved roster. Available four times a year.
- Eligibility:** A public entity governed by a county, municipality, school district, community college, college, university, or agency of state government or a not-for-profit, tax-exempt Florida corporation in good standing with Division of Corporations.
- Award:** State will fund 1/3 of project cost. If underserved county (population less than 75,000), state will fund 2/3 of cost.
- Deadline:** May 1, 2012 for the period July 1, 2012 – June 30, 2014
- Contact:** Gaylen Phillips, gphillips@dos.state.fl.us

DIVISION OF LIBRARY & INFORMATION SERVICES



Judith Ring
Division Director

R. A. Gray Building, 2nd Floor
500 S. Bronough Street, Tallahassee, FL 32399-0250
850.245.6600
www.info.florida.gov/bld/grants

The Division of Library and Information Services administers seven grant programs to support the establishment, expansion, and improvement of library service in Florida.

State Aid to Libraries

- Description:** Encourages local governments to establish and continue development of free library service to all residents of Florida. Categories are as follows:
Equalization Grant - Available for counties that qualify for Operating grants and have limited local tax resources.
Multicounty Grant - Available to the single library administrative unit of the multicounty library that qualifies for Operating Grants and serves a population of 50,000 or more and serves two or more counties, at least one of which qualifies for an Equalization grant.
Operating Grant - Provides a match of up to 25 cents on local funds expended for the operation and maintenance of the library.
- Eligibility:** Any political subdivision that has been designated by a county or municipality as the single library administrative unit is eligible to receive funds. The service program must be administered by a librarian who has completed an accredited library education program and two subsequent years of full-time paid professional experience. The library must also be open at least 40 hours per week, and provide free library service to all residents that are taxed for service.
- Award:** Amounts determined by statutory formulas applied to annual appropriation.
- Deadline:** Applications due by October 1, 2011; reports and other documents due by December 1, 2011
- Contact:** Marian Deeney, mdeeney@dos.state.fl.us

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Public Library Construction Grants

- Description:** Provides funds to construct new public library facilities, or to remodel or expand existing public library facilities. The minimum project size is 3,000 square feet.
- Eligibility:** Any of the 67 county governments, incorporated municipalities, special districts, and special tax districts that establish or maintain a public library and provide free public library service.
- Award:** Maximum of \$500,000; requires a 1:1 dollar match. Libraries in REDI counties or communities may request a complete waiver of grant match requirements.
- Deadline:** April 1, 2012
- Contact:** Marian Deeney, mdeeney@dos.state.fl.us

Library Cooperative Grants

- Description:** State funding to multitype library cooperatives for the continuing maintenance of the statewide database of library materials. Maintenance of this database involves bibliographic enhancement and related training for all Florida Library Information Network member libraries within each multitype library cooperative's geographic service area.
- Eligibility:** Multitype library cooperatives
- Award:** Up to \$400,000; requires a 10% cash match of local funds
- Deadline:** April 15, 2012
- Contact:** Dolly Frank, dafrank@dos.state.fl.us

Community Libraries In Caring Program (CLIC)

- Description:** The purpose of the program is to assist small, rural public libraries to improve library collections and services, improve adult and family literacy, and develop economic viability in targeted counties and communities.
- Eligibility:** Libraries must be in counties or communities that have REDI designation in order to apply for this program. Only those public libraries in counties and communities with rural status as defined in s. 288.0656(2)(b) *Florida Statutes* and subject to the provisions of s. 288.06561 *Florida Statutes* are eligible to apply. See REDI information on page 11 of this document.
- Award:** \$3,000 to \$10,000 per county or community. No local match is required.
- Deadline:** TBD
- Contact:** Dolly Frank, dafrank@dos.state.fl.us

Library Services and Technology Act (LSTA)

Description: State-based program with a broad mandate to use technology to bring information to people in innovative and effective ways, and to assure accessibility of library services to all residents. Focuses on information access through technology and information empowerment through special services. This program consists of two categories:

Access for Persons Having Difficulty Using Libraries – Projects in this grant category target library and information services to persons who have difficulty using a library and who are underserved in urban and rural communities. Examples of persons who have difficulty using a library are persons with disabilities, adults and families with literacy needs, persons who are economically disadvantaged, children, young adults, older adults, homeless and persons from other cultures. In designing projects, applicants are encouraged to explore innovative and creative ways to deliver services to their identified population; and when applicable, to establish and nurture partnerships and use technology in meeting the needs of users.

Library Technology Connectivity and Services – Purposes are to establish or enhance electronic links between libraries; link libraries electronically with education, social or informational services; assist libraries in accessing information through electronic networks; encourage all types of libraries to participate in consortia and share resources; and to help libraries acquire and share computer systems and telecommunications technologies. Grants are provided to assist libraries with technical infrastructure; information content and services; training support; telecommunications infrastructure; bibliographic enhancement; collaborative development of library intranets, imaging projects and creation and sharing of web-based information; collaborative development among groups of libraries; and library automation.

Eligibility: Florida libraries and not-for-profit organizations primarily related to the provision or support of library services. Entities include public libraries, public elementary school or secondary school libraries, academic libraries, multi-type library cooperatives, and special libraries. The service program must be administered by a librarian who has completed an accredited library education program and the library must agree to make resources available to public either on site or by participating in the Florida Library Information Network.

Award: Varies. Requires matching of a minimum of 1/3 of funds requested or awarded. The matching requirement may be waived upon request for governments in counties and communities with rural status as defined in s. 288.0656(2) (b) F.S. and subject to the provisions of s. 288.06561 F.S. (the Rural Economic Development Initiative).

Deadline: March 15, 2012 for the period October 1, 2012 – September 30, 2013

Contact: Dolly Frank, dafrank@dos.state.fl.us

DIVISION OF ELECTIONS



Gisela Salas
Division Director

R. A. Gray Building, Room 316
500 S. Bronough Street, Tallahassee, FL 32399-0250
850.245.6200
www.elections.myflorida.com

The Help America Vote Act (HAVA) was signed into law by President George W. Bush in October 2002. The law included a new set of federal election requirements such as the replacement of outdated voting equipment, creation of a centralized statewide database of registered voters and improvements to the administration of elections. The Division of Elections administers current year HAVA funding for the Federal Election Activities Grant, and the Division continues to administer prior year federal grant funds for federal election activities, voter education, poll worker training, and voting systems assistance.

Federal Election Activities Grants

Description: The Legislature appropriated funds pursuant to Section 6 of Chapter 2011-69, Laws of Florida, to be distributed to the county supervisors of elections to assist with federal election activities. The funds are to be used for the following purposes relating to election activities for federal elections (that is, elections in which a federal candidate is on the ballot):

- Voter Education;
- Poll worker training;
- Implementing and maintaining the provisions of the Military and Overseas Voter Empowerment (MOVE) Act and the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA);
- Standardizing election results reporting; or
- Other federal election administration activities as approved by the Department of State

Eligibility: In order to receive the federal election activities funds, the Legislature required that the supervisors of elections provide the Department of State with a detailed description of the federal election activity programs to be implemented. (continued on next page)

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Federal Elections Activities Grants (cont.)

In addition, the Chairman of the Board of County Commissioners was required to certify that the county would provide matching funds for federal election activities in the amount equal to 15% of the amount received from the State. Counties must segregate federal election activities funds and required county matching dollars in a separate account established to hold only such funds. Funds in this account must be used only for the activities for which the funds were received. Any funds remaining in the fund at the end of the fiscal year shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended. Supervisors of Elections shall report to the Department of State any unspent funds remaining at June 30, 2012. The disbursement of HAVA funds first went into effect in fiscal year 2003-04. Funds not spent within the designated fiscal year are rolled over into the next fiscal year until they are expended.

Award: The 2010 Legislature appropriated \$2,000,000 specifically for federal election activities. These funds are distributed to the supervisors of elections pursuant to a formula based on registered voters as of the 2008 General Election as certified by the Florida Department of State.

Deadline: June 30, 2011. Funds will be disbursed in State fiscal year 2010-11.

Contact: Joyce Durbin, jadurbin@dos.state.fl.us

Rural Economic Development Initiative

The Rural Economic Development Initiative (REDI) recognizes those rural or economically distressed counties or communities designated by the **Governors Office of Tourism, Trade and Economic Development (OTTED)**.

To view more information about match waivers and special grant considerations offered to REDI counties and communities by the Florida Department of State, please visit our Rural Economic Development Initiative page at www.dos.state.fl.us/grants/redi.

You may also contact the Office of Cultural, Historical and Information Programs for more information on Department of State opportunities for REDI applicants.

Alissa Slade
Program Administrator
Office of Cultural, Historical and Information Programs
Florida Department of State
850.245.6357
amslade@dos.state.fl.us

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